

OSU Diagnostic Laboratory

COVID-19 Test Ordering Portal

COVID-19 can now be entered and sent to the laboratory from an office or in the field using the new portal

Each facility will be sent an invitation to register for the portal via email

Follow the steps below to request a test:

1. Enter patient information; click “*save for later*”
2. Once the patient has verified their information the request can be submitted and patient info will be transferred to the OSU Diagnostic Laboratory
3. Print requisition form on label paper from either **OSDH PHL** or **provided by OSU Diagnostic Laboratory**
4. Scale print job to *Fit to paper* or *Custom set to 100%*
5. Attach the proper label for the specimen tube
6. Leave the other label for the diagnostic lab to use
7. Place requisition in pocket of biohazard bag **NOT** directly in the bag with the specimen

For more information, email covid19testing@okstate.edu

