



Please Use Black or Blue Ink		OSU Student ID ("A" plus 8 digits)							
Student Name:	Α								

You (the parent) indicated on your 2020-2021 Free Application for Federal Student Aid (FAFSA) that you will not file a 2018 Federal Income Tax Return. Our office is required by federal regulation to verify that information. Please complete the section(s) below, following the instructions provided. No determination of aid eligibility or disbursement of funds can be made until all requested documents are received and reviewed.

This is a two-page form. Parent 1 information is reported on this page; Parent 2 information is reported on the next page. Complete the appropriate page(s) for the parent(s) who were listed on the student's 2020-2021 FAFSA.

Section I (Parent 1 as listed on the FAFSA only):	
Please check one of the following:	
<ul> <li>I filed a 2018 Federal Income Tax Return and will use one of the following op</li> <li>Make corrections to the FAFSA (fafsa.gov) using the IRS Data Retri OR</li> <li>Go to <u>www.irs.gov/Individuals/Get-Transcript</u> and request a 2018 Ta copy of the transcript to our office with your student's Banner ID lister (Skip to Certification/Signature Section.)</li> </ul>	ieval Process to add your 2018 tax information. ax Return Transcript. Submit a legible, unaltered
I will not file a 2018 Federal Income Tax Return and am not required to file a	return. (Continue to Section II.)
Section II (Parent 1 as listed on the FAFSA only):	
<ol> <li>If you won't file a 2018 Federal Income Tax Return, and are not required Non-filing Letter from the IRS. Go to <u>www.irs.gov/Individuals/Get-Tran</u> filing Letter. Submit a legible, unaltered copy of the letter, dated after C Banner ID listed at the top.</li> </ol>	nscript and request a 2018 Verification of Non-
2. Check the appropriate box, below, and provide the information requested	ed.
□ I was unemployed during the 2018 calendar year. (Be sure to provide a copy	y of the IRS Verification of Non-filing Letter).
<ul> <li>I will not file a 2018 Federal Income Tax Return, and am not required to file.</li> <li>Verification of Non-filing Letter, you <u>must</u> list all your employer(s) and any a W-2 AND provide all W-2 forms, or equivalent documents (i.e., 1099) issued.</li> </ul>	y income received, whether or not you received
Name of Employer(s)	IRS W-2 Issued? Amount(s) Earned
	□ Yes □ No <b>\$</b>
	□ Yes □ No <b>\$</b>
Certification/Signature (Parent 1 as listed on the FAFSA only):	
<b>Certification/Signature:</b> Each person signing below certifies that all of the information reported one parent whose information was reported on the FAFSA must sign a <b>misleading information on this form, you may be fined, be senter</b>	and date. If you purposely give false or
Student's Signature (electronic signature not acceptable)	Date
Parent's Signature (electronic signature not acceptable)	Date
Printed Name of Parent Who Signed Above Street Address	s City State Zip

This is a two-page form.

Parent 1 information is reported on this page;

Parent 2 information is reported on the next page.

Oklahoma State University, as an equal opportunity employer, complies with all applicable federal and state laws regarding non-discrimination and affirmative action. Oklahoma State University is committed to a policy of equal opportunity for all individuals and does not discriminate based on race, religion, age, sex, color, national origin, marital status, sexual orientation, gender identity/expression, disability, or veteran status with regard to employment, educational programs and activities, and/or admissions. For more information, visit <a href="https://eeo.okstate.edu">https://eeo.okstate.edu</a>. [G:Q2-21/forms/pnf21.doc Rev. 9/19]

(This side is to be completed and signed **by Parent 2** Only) Please Use Black or Blue Ink

Student Name

Student OSU Student ID

Section I	(Parent 2 as	listed on the	FAFSA only):
-----------	--------------	---------------	--------------

Please check one of the following:

I filed a 2018 Federal Income Tax Return and will use one of the following options to submit my 2018 tax information:

- Make corrections to the FAFSA (fafsa.gov) using the IRS Data Retrieval Process to add your 2018 tax information.
   OR
- Go to <u>www.irs.gov/Individuals/Get-Transcript</u> and request a 2018 Tax Return Transcript. Submit a legible, unaltered copy of the transcript to our office with your student's Banner ID listed at the top.

(Skip to Certification/Signature Section.)

I will not file a 2018 Federal Income Tax Return and am not required to file a return. (Continue to Section II.)

Section II (Parent 2 as listed on the FAFSA only):

- 1. If you won't file a 2018 Federal Income Tax Return, and are not required to file, **you must request a Verification of Non-filing Letter from the IRS.** Go to <u>www.irs.gov/Individuals/Get-Transcript</u> and request a 2018 **Verification of Non-filing Letter.** Submit a legible, unaltered copy of the letter, dated after October 1, 2019, to our office with your student's Banner ID listed at the top.
- 2. Check the appropriate box, below, and provide the information requested.

I was unemployed during the 2018 calendar year. (Be sure to provide a copy of the IRS Verification of Non-filing Letter).

I will not file a 2018 Federal Income Tax Return, and am not required to file. In addition to providing a copy of the IRS
 Verification of Non-filing Letter, you <u>must</u> list all your employer(s) and any income received, whether or not you received a W-2 AND provide all W-2 forms, or equivalent documents (i.e., 1099) issued by your employer(s).

Name of Employer(s)	IRS W-2 Issued?	Amount(s) Earned
	🗆 Yes 🛛 No	\$
	🗆 Yes 🛛 No	\$
	□ Yes □ No	\$

Certification/Signature (Parent 2 as listed on the FAFSA only):

Certification/Signature:

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date. If you purposely give false or misleading information on this form, you may be fined, be sentenced to jail, or both.

Student's Signature (electronic signature not acceptable)		Date			
Parent's Signature (electronic signature not accept	able)	Date		_	
Printed Name of Parent Who Signed Above	Street Address	City	State	Zip	

## This is a two-page form.

Parent 1 information is reported on the first page; Parent 2 information is reported on this page.

Return to: Office of Scholarships and Financial Aid 119 Student Union, Stillwater, OK 74078-5061 Fax: (405) 744-6438 (*if you fax, please do not mail the form*)

Questions? Email: <u>finaid@okstate.edu</u> Phone: (405) 744-6604 Web: <u>financialaid.okstate.edu</u>

Oklahoma State University, as an equal opportunity employer, complies with all applicable federal and state laws regarding non-discrimination and affirmative action. Oklahoma State University is committed to a policy of equal opportunity for all individuals and does not discriminate based on race, religion, age, sex, color, national origin, marital status, sexual orientation, gender identity/expression, disability, or veteran status with regard to employment, educational programs and activities, and/or admissions. For more information, visit <a href="https://eeo.okstate.edu">https://eeo.okstate.edu</a>. [G:20-21/forms/prl21.doc Rev. 9/19]